



KAMEHAMEHA SCHOOLS

MĀLAM A OLA • HEALTH SERVICES DEPARTMENT

Aloha e nā Mākua,

Ho'omaika'i! E komo mai i Nā Kula 'o Kamehameha. This letter is to inform you of the steps for your child to get medically cleared to attend school. All medical clearance is done through our Mo'omō'ali Olakino - Electronic Health Record (EHR) Parent Portal, accessible at: <https://ohana.ksbe.edu>. You will receive a separate email from Administration, which will allow you to access the EHR Parent Portal. Through the Parent Portal, you can see the medical clearance requirements and track their completion. You will also be asked to enter medical history information and upload certain documents.

The Physical Evaluation form and Request for Administration of Medication form, if applicable, require a healthcare provider's signature. Once completed, these forms should be uploaded into the Parent Portal. Certain immunizations are required for medical clearance; a copy of a current immunization record should be uploaded.

Please read this letter carefully. The medical clearance requirements differ based on whether your keiki is new to school in Hawai'i or transferring from another school in Hawai'i. (All new students entering kindergarten are considered new to school in Hawai'i.) We ask that you please submit all required information and documentation as soon as possible and no later than **June 1, 2024**.

TUBERCULOSIS CLEARANCE

Through the Parent Portal, you will need to need to complete a tuberculosis risk assessment (TB Screen). If the TB Screen is positive, your child will be required to obtain TB clearance from your regular healthcare provider.

HEALTH SUMMARY

Through the Parent Portal, you will need to complete a Health Summary. This is a listing of items such as medical conditions, medications, and allergies. As part of each year's medical clearance, you'll be asked to review this information and update as indicated. If changes occur during the school year, please update the information.

PHYSICAL EVALUATION

Please upload a completed Physical Evaluation form for your child based on a physical examination that was done on or after **July 1, 2023**. A health history checklist is provided for you to complete prior to your visit to assist the healthcare provider who will complete the Physical Evaluation form. Before returning the completed Physical Evaluation form to KS (don't return the health history checklist), please ensure your healthcare provider has filled in all fields on the form, indicated the medical clearances (i.e. school, PE, sports) and signed the form.

If your child is considering playing a sport, the Physical Evaluation form will be shared with the Athletics Department. A completed Physical Evaluation form is needed **every 13 months** for a student who plays a sport.

Please note a change to our KS Physical Evaluation form regarding history of COVID. This is important from a medical perspective so our nurses can care for your child knowing full medical history, but this information is also important for our Athletic Trainers to know so they can help monitor for any potential post COVID complications that might arise during athletics. If your KS Physical Evaluation form does not have the history of COVID question on the form, you have an outdated version.

IMMUNIZATIONS

The Hawai'i Department of Health requires that students receive certain immunizations based on the grade entering and whether the student is New to School in Hawai'i or Transferring from a School in Hawai'i. Your child must be fully immunized based on recommendations by the Advisory Committee for Immunization Practices for the listed conditions.

Students **NEW TO** School in Hawai'i

Required Vaccination	Entering Grade				
	K	1-6	7	8-10	11-12
Diphtheria-Tetanus-Pertussis (DTP or DTaP)	✓	✓	✓	✓	✓
Hepatitis B	✓	✓	✓	✓	✓
Measles-Mumps-Rubella (MMR)	✓	✓	✓	✓	✓
Polio (IPV or OPV)	✓	✓	✓	✓	✓
Varicella (chickenpox)	✓	✓	✓	✓	✓
Hepatitis A	✓	✓	✓	✓	✓
Tetanus, diphtheria, acellular pertussis (Tdap)			✓	✓	✓
Human papilloma virus (HPV)*			✓	✓	✓
Meningococcal conjugate vaccine (MCV)			✓	✓	✓
Meningococcal conjugate vaccine (MCV)**					✓

Students **TRANSFERRING FROM** School in Hawai'i

Required Vaccination	Entering Grade				
	N/A	1-6	7	8-11	12
Diphtheria-Tetanus-Pertussis (DTP or DTaP)		✓	✓	✓	✓
Hepatitis B		✓	✓	✓	✓
Measles-Mumps-Rubella (MMR)		✓	✓	✓	✓
Polio (IPV or OPV)		✓	✓	✓	✓
Varicella (chickenpox)		✓	✓	✓	✓
Hepatitis A					
Tetanus, diphtheria, acellular pertussis (Tdap)			✓	✓	
Human papilloma virus (HPV)*			✓	✓	
Meningococcal conjugate vaccine (MCV)			✓	✓	

*Two doses are required if <age 15 years at initial vaccination; three doses if age 15 years or older.

**One dose of MCV administered after age 16 years is required.

You can learn more about the Hawai'i Department of Health requirements at:

<http://health.hawaii.gov/docd/vaccines-immunizations/school-health-requirements/sy-20-21/>.

REQUEST FOR ADMINISTRATION OF MEDICATION

The parent/guardian can determine if their child can safely self-administer a medication. However, controlled medications (i.e. narcotics and certain ADHD medication) as well as CBD oil are not permitted to be possessed by students. If your child will need to take or have available a medication on campus that you would like for KS Health Services staff or their designee to administer, a completed Request for Administration of Medication (RAM) form is required. A separate RAM form should be completed for each medication, and the medication must be in its original packaging and not expired. If the prescribed medication, dose, or frequency changes prior to the start of school or during the school year, please submit an updated RAM.

Kamehameha Schools is not responsible for any medications that a student self-administers, and a RAM form must still be completed, indicating that both parent and prescriber is permitting student to self-administer approved medications. Students will be responsible for ensuring that they keep their self-administered medication available at school or on any activity and take the medication as prescribed. If a student shares a self-administered medication with another student, the medication shared will immediately be confiscated, the student's privilege of self-administration will be revoked, and the student may face other disciplinary measures.

Forms and instructions can be downloaded at: <http://www.ksbe.edu/malamaola>.

If you have any questions, please contact your child's Health Room:

KS Hawai'i	KS Kapālama	KS Maui
Elementary School K-8 Health Room 16-714 Volcano Road Kea'au, HI 96749 (808) 982-0411 kshmalamaola@ksbe.edu	Elementary School Kalanimoku Dispensary 225 Bishop Circle Honolulu, HI 96817 (808) 843-3354 keshealthroom@ksbe.edu	Lower Division Elementary School Health Room 275 'A'apueo Parkway Pukalani, HI 96768 (808) 572-3222 wachaney@ksbe.edu
Middle School K-8 Health Room 16-714 Volcano Road Kea'au, HI 96749 (808) 982-0411 kshmalamaola@ksbe.edu	Middle School Middle School Health Room 2125 Ali'i Road Honolulu, HI 96817 (808) 843-3459 kmshealthroom@ksbe.edu	Upper Division Grades 6-8 Middle School Health Room 281 'A'apueo Parkway Pukalani, HI 96768 (808) 572-4221 ksmmalamaola@ksbe.edu
High School High School Health Room 16-716 Volcano Road Kea'au, HI 96749 (808) 982-0611 kshmalamaola@ksbe.edu	High School Hale Ola, Building 14 1887 Makuakāne Street Honolulu, HI 96817 (808) 842-8075 kskmalamaola@ksbe.edu	Upper Division Grades 9-12 High School Health Room 270 'A'apueo Parkway Pukalani, HI 96768 (808) 573-7073 ksmmalamaola@ksbe.edu

Me ka 'oia 'i'o,

Malama Ola - Health Services Department
Kamehameha Schools