

Application Date: <input style="width: 100%;" type="text"/>	Kamehameha Schools Food Service Request	FSR #: <input style="width: 100%;" type="text"/>
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This form should be used by (1) Kamehameha Schools personnel or groups desiring to use Food Services for school-related activities which are not part of the routine school day and/or scheduled outside regular school hours; (2) Kamehameha-related or outside groups desiring to use Food Services on or off campus. Please be sure to complete all **RED** areas.

Group or Department: <input style="width: 95%;" type="text"/>	<input type="checkbox"/> Non-KS Group			
Purpose of Function: <input style="width: 100%;" type="text"/>				
Date: <input style="width: 15%;" type="text"/>	Day: <input style="width: 15%;" type="text"/>	Time: <input style="width: 15%;" type="text"/>	<input type="checkbox"/> am	<input type="checkbox"/> pm
Number of Students: <input style="width: 15%;" type="text"/>	Staff: <input style="width: 15%;" type="text"/>	Guests: <input style="width: 15%;" type="text"/>	Total: <input style="width: 15%;" type="text"/>	

CHARGES: Department: <input style="width: 95%;" type="text"/>	Dept ID: <input style="width: 95%;" type="text"/>	Account #: <input style="width: 95%;" type="text"/>
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REQUESTED BY: <input style="width: 95%;" type="text"/>	TELEPHONE: <input style="width: 95%;" type="text"/>
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APPROVALS:

Department Head or Principal: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Assistant Manager, Food Service: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>
Director, Operations Division: <input style="width: 95%;" type="text"/>	Date: <input style="width: 95%;" type="text"/>

SERVICES REQUIRED	SPECIAL INSTRUCTIONS
<input type="checkbox"/> Food Product <input type="checkbox"/> Non-Food Products <input type="checkbox"/> Equipment <input type="checkbox"/> Estimated Cost (if applicable) Delivery/Pick-Up (Check One) Time: <input style="width: 15%;" type="text"/> <input type="checkbox"/> am <input type="checkbox"/> pm Location: <input style="width: 95%;" type="text"/>	<div style="border: 1px solid black; height: 200px; width: 100%;"></div>

Instructions:

- All equipment must be rinsed and returned within 48 hours.
- Person in charge should check with Food Services office to finalize details (x20062).
- User agrees to read and comply with KS' *Guidelines for Sanitary Handling of Food by All Groups Using KS Facilities*.
- In order to give you the best possible service, this request must be received by the Food Services Department at least 14 days prior to the event and approved by the Director.**

** Not all Labor cost is included with prices. Please refer to "Food Service Menu Guide" for more detailed information.*

Date:

CONCESSION PACKAGES

FSR#:

Directions in completing Concession Package:

- *Requestor checks which BIG PACK package they want.
- *Requestor can choose to opt out of certain items in package and add a comment.
- *Labor hours subject to change depending on labor needed.
- *All prices are pre-set to the amount item is to be sold.
- *Weekend events will have a minimum of 4 hours Labor Charge.
- *Not all events will warrant a special item, special menu items must be cleared with Special Events Coordinator.
- *Prices from Vendors subject to change.

COLD BIG PACK

- DRINKS
- COOKIES
- CANDIES
- CHIPS
- COLD NOVELTIES
- SAIMIN
- COLD MANAPUA
- PIZZA POCKET

COMMENTS:

LABOR:

SET-UP & RECONCILIATION FEE - 2 HOURS

HOT BIG PACK

- DRINKS
- COOKIES
- CANDIES
- CHIPS
- COLD NOVELTIES
- SAIMIN
- TORTILLA CHIPS
- PIZZA POCKET

HOT ITEMS:

- MANAPUA
- HOT DOGS
- CHILI
- CHEESE SAUCE
- RICE

COMMENTS:

LABOR:

SET-UP FEE - 2 HOURS
KUW - 2 HOURS

SPECIAL BIG PACK

- DRINKS
- COOKIES
- CANDIES
- CHIPS
- COLD NOVELTIES
- SAIMIN
- TORTILLA CHIPS
- PIZZA POCKET

HOT ITEMS:

- MANAPUA
- HOT DOGS
- CHILI
- CHEESE SAUCE
- RICE
- CHOICE OF 1 SPECIAL FROM SPECIAL MENU LIST.

COMMENTS:

LABOR:

SET-UP FEE - 2 HOURS
COOK - 2 HOUR
KUW - 2 HOUR

CONCESSION SPECIAL MENU OPTIONS

*POKE	*KOREAN CHICKEN	*KALUA NACHOS	*CHICKEN KATSU	*CHEESEBURGER
*LAU LAU	*CHICKEN CAESAR SALAD	*CHILI	*BEEF STEW	*HAMBURGER
*KALUA	*CHICKEN BACON RANCH SALAD	*STEAK	*HAMBURGER STEAK	*GRAVY BURGER

**If concession package is not submitted within 14 days prior to event, FS will automatically provide a COLD BIG PACK and group will be responsible for all charges. All amounts will vary according to event counts.*

Item	Unit Size	Cost per Unit	No. of Units	Total Cost	Check Box
Breakfast					
Guest	ticket price	\$5.00			<input type="checkbox"/>
Lunch					
Guest	ticket price	\$6.00			<input type="checkbox"/>
Dinner					
Guest	ticket price	\$8.80			<input type="checkbox"/>
Continental Breakfast	per/person	\$4.50			<input type="checkbox"/>
Sack Lunch	per/person	\$4.80			<input type="checkbox"/>
Bulk Sandwich Bar	per/person	\$5.00			<input type="checkbox"/>
Beverages					
Coffee Service	per/person	\$1.30	16 (8oz.servings)/gal		<input type="checkbox"/>
(condiments/ papergoods inclusive)					
Juice, Hot Tea, or Cocoa Service	per/person	\$0.50	16 (8oz.servings)/gal		<input type="checkbox"/>
Chilled Milk	8oz.	\$0.50			<input type="checkbox"/>
Bottled Water	16oz.	\$0.50	case/ 40 ea	\$20.00	<input type="checkbox"/>
Chilled Fresh Fruits					
Apples	Whole	\$0.60			<input type="checkbox"/>
Oranges	Whole	\$0.60			<input type="checkbox"/>
Banana	Whole	\$0.60			<input type="checkbox"/>
Cut Papaya	1/3 slice	\$0.60			<input type="checkbox"/>
Grapes(seasonal)	3oz.	\$0.90	16oz./ lb	\$4.80	<input type="checkbox"/>
Cut Pineapple	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	<input type="checkbox"/>
Cut Honey Dew Melon	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	<input type="checkbox"/>
Cut Cantaloupe	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	<input type="checkbox"/>
Cut Watermelon (seasonal)	cubed 3oz.	\$0.90	16oz./ lb	\$4.80	<input type="checkbox"/>
Strawberries (seasonal)	#	market price			<input type="checkbox"/>
Ala Carte Menu					
Shoyu/Teriyaki Chicken	2 pcs	\$1.70	pan/35 servings	\$59.50	<input type="checkbox"/>
BBQ Chicken	2 pcs	\$1.70	pan/35 servings	\$59.50	<input type="checkbox"/>
Steak	lb	market price			<input type="checkbox"/>
Watercress Stew	6oz.	\$2.80	pan/ 25 servings	\$70.00	<input type="checkbox"/>
Spaghetti/ Alfredo Sauce	6oz.	\$0.90	pan/ 40 servings	\$36.00	<input type="checkbox"/>
Chili	6oz.	\$0.90	pan/ 40 servings	\$36.00	<input type="checkbox"/>

Item	Unit Size	UNIT	No. of Units	Total Cost	Check Box
Ala Carte Menu					
Beef Stew	6oz.	\$1.00	pan/ 40 servings	\$40.00	<input type="checkbox"/>
Chicken Long Rice	6oz.	\$0.90	pan/ 40 servings	\$36.00	<input type="checkbox"/>
Kalua Pork	6oz.	\$2.30	16oz./ lb	\$6.00	<input type="checkbox"/>
Beef Franks 10/1# w/condiments	ea	\$0.50	case/ 120 ea		<input type="checkbox"/>
Hot Dog Buns 6"	ea	\$0.30	bag 12/8 ct		<input type="checkbox"/>
Miso Soup w/Tofu & Wakame	pan		pan/ 40 servings	\$25.00	<input type="checkbox"/>
Vegetable Stir Fry	pan		pan/ 40 servings	\$22.50	<input type="checkbox"/>
Starch & Hot Vegetables					
Steamed White Rice	6oz.	\$0.30	pan/ 40 servings	\$12.00	<input type="checkbox"/>
Steamed Brown Rice	6oz.	\$0.30	pan/ 40 servings	\$12.00	<input type="checkbox"/>
Steamed Split Grain Rice	6oz.	\$0.30	pan/ 40 servings	\$12.00	<input type="checkbox"/>
Noodles Only	6oz.	\$0.50	pan/ 40 servings	\$20.00	<input type="checkbox"/>
Assorted Steam Vegetables	4oz.	market price	(2" Full Pan) pan/ 40 servings	\$20.00	<input type="checkbox"/>
Steamed Sweet Potato	4oz.	\$0.80	16oz./ lb	\$3.20	<input type="checkbox"/>
Steamed Kalo	lb	market price			<input type="checkbox"/>
Poi	lb	market price			<input type="checkbox"/>
Salads					
Quartered tuna/ egg sandwich	ea	\$2.50			<input type="checkbox"/>
Island Toss Greens	3oz.	\$1.00	16oz./ lb	\$5.30	<input type="checkbox"/>
Lomi Salmon	lb	market price			<input type="checkbox"/>
Potato / Macaroni	3oz.	\$0.90	pan/ 40 servings	\$36.00	<input type="checkbox"/>
Caesar	3oz.	\$1.10	pan/ 40 servings	\$44.00	<input type="checkbox"/>
Pasta	3oz.	\$1.00	pan/ 40 servings	\$40.00	<input type="checkbox"/>
Fresh Vegetable Crudite's	3oz.	\$1.00	16oz./ lb	\$5.40	<input type="checkbox"/>
Assorted Dressings/ Dips	30 oz	\$3.80			<input type="checkbox"/>
Cucumber Kim Chee	3oz.		16oz./ lb	\$3.80	<input type="checkbox"/>
Kim Chee Cabbage	3oz.		16oz./ lb	\$3.50	<input type="checkbox"/>

Item	Unit Size	Cost per Unit	No. of Units	Total Cost	Check Box
Breads & Desserts					
Dinner Rolls (minimum one sheet)			sheet/80 servings	\$42.40	<input type="checkbox"/>
French Bread w/ G. Butter			7 servings/ loaf	\$5.00	<input type="checkbox"/>
Yellow or Chocolate Cake w/ chocolate or butter frosting(1/2 sheet minimum)			sheet 80/100 cut	\$80.00	<input type="checkbox"/>
Assorted Cookies (chocolate chip/ peanut butter/ oatmeal raisin/ cornflake) (minimum order 4 dozen)				\$12.50	<input type="checkbox"/>
Pasteries(apple/strawberry): turnovers, danishes (4 dozen minimum)				\$36.00	<input type="checkbox"/>
Scones (blueberry/ chocolate chip/ plain) (4 dozen minimum)				\$36.00	<input type="checkbox"/>
Butterscotch / Fudge Brownies(1/2 sht minimum)			sheet 80/100 cut	\$50.00	<input type="checkbox"/>
Haupia (1 sht. Minimum)			sheet 80/100 cut	\$35.00	<input type="checkbox"/>
Banana bread (1/2 sheet minimum)			sheet/ 80 pc	\$40.00	<input type="checkbox"/>
Buttermilk Biscuits (1/2 sheet minimum)			sheet/70	\$35.00	<input type="checkbox"/>
Concession Items					
Polish Sausage	ea	\$0.80	bag 14 ct		<input type="checkbox"/>
Hot Dog Buns 8"	ea	\$0.60	bag/ 12 ea		<input type="checkbox"/>
Manapua	ea	\$1.20	case/ 60ea		<input type="checkbox"/>
Chili	pan	\$36.00	40 servings	\$36.00	<input type="checkbox"/>
Saimin - Cup Noodle	ea	\$0.50	case/ 24 ea	\$12.00	<input type="checkbox"/>
Cheese Sauce	can	\$13.00	case/6	\$78.00	<input type="checkbox"/>
Tortilla Chips	ea	\$3.00	16 oz bags	\$3.00	<input type="checkbox"/>
Hamburger Patty	ea	\$0.90	case/ 100 ea	\$90.00	<input type="checkbox"/>
Hamburger Bun	ea	\$0.50	12/6 ct	\$36.00	<input type="checkbox"/>
Gravy	ea	.16/ serving pan / 128 servings		\$20.00	<input type="checkbox"/>
Sliced Cheese - American	ea	\$0.10	ea	\$0.10	<input type="checkbox"/>
Churros	ca	market price	case		<input type="checkbox"/>
Hot Pocket	ea	\$1.10	case 17 ct	\$18.70	<input type="checkbox"/>
Grilled Steak	lb	market price	lb		<input type="checkbox"/>
Homestyle Chicken	lb	market price	case		<input type="checkbox"/>
Poke Bowl	lb	market price	lb		<input type="checkbox"/>
Lau Lau	ea	\$2.50	case/ 50	\$125.00	<input type="checkbox"/>
Assorted Candies	ea	\$0.60	case		<input type="checkbox"/>
Assorted Cookies	ea	\$0.50	case 36 ct	\$18.00	<input type="checkbox"/>
Assorted Vending Chips	ea	\$0.50	case/ 50ea	\$25.00	<input type="checkbox"/>
Assorted Pies	ea	\$1.50	case 24 ct	\$36.00	<input type="checkbox"/>
Assorted Melona Bars	ea	\$1.00	case 8/8 pk	\$64.00	<input type="checkbox"/>

Item	Unit Size	Cost per Unit	No. of Units	Total Cost	Check Box
Fat Boy Ice Cream	ea	\$1.00	case 12/8 pk	\$96.00	<input type="checkbox"/>
Braddah Pops	ea	\$1.00		\$1.00	<input type="checkbox"/>
Canned Soda	ea	\$0.50	case/36	\$18.00	<input type="checkbox"/>
Assorted Gatorade	ea	\$1.00	case/35	\$35.00	<input type="checkbox"/>
Bottled Water	ea	\$0.50	case/40	\$20.00	<input type="checkbox"/>
Arizona Tea	ea	\$1.00	case/12	\$12.00	<input type="checkbox"/>
Cocoa Packets	ea	\$0.30	case 6/50 ct	\$90.00	<input type="checkbox"/>
Coffee Bags	ea	\$0.90	case 112/1.8 oz	\$100.80	<input type="checkbox"/>
Linen					
85 X 85 Tablecloth	ea	\$3.50			<input type="checkbox"/>
52 X 114 Tablecloth	ea	\$3.50			<input type="checkbox"/>
Navy Blue Napkins	ea	\$0.50			<input type="checkbox"/>
Colored Napkins	ea	\$0.50			<input type="checkbox"/>
White Table Skirt Rental	ea	\$15.00			<input type="checkbox"/>
Black Table Spandex Rental	ea	\$15.00			<input type="checkbox"/>
Paper Goods					
Disposable Aprons	ea	\$0.20			<input type="checkbox"/>
Disposable Gloves	pair	\$0.20			<input type="checkbox"/>
6 inch Plate	ea	\$0.10	sleeve/ 125 ea	\$12.50	<input type="checkbox"/>
10 inch Plate	ea	\$0.20	sleeve/ 125 ea	\$25.00	<input type="checkbox"/>
5 Compartment Plate	ea	\$0.30	sleeve/ 100 ea	\$30.00	<input type="checkbox"/>
9 inch Foam Plate	ea	\$0.10	sleeve/ 225 ea	\$22.50	<input type="checkbox"/>
3 Compartment Hinge Plate	ea	\$0.20	sleeve/ 100 ea	\$20.00	<input type="checkbox"/>
Heavy Duty Fork	ea	\$0.10	sleeve/ 100 ea	\$10.00	<input type="checkbox"/>
Heavy Duty Spoon	ea	\$0.10	sleeve/ 100 ea	\$10.00	<input type="checkbox"/>
Heavy Duty Knife	ea	\$0.10	sleeve/ 100 ea	\$10.00	<input type="checkbox"/>
8oz. Hot/ Cold Cups	ea	\$0.10	sleeve/ 50 ea	\$5.00	<input type="checkbox"/>
10oz. Foam Cup	ea	\$0.10	sleeve/ 25 ea	\$2.50	<input type="checkbox"/>
4oz Foam Bowl w/ Lid	ea	\$0.10			<input type="checkbox"/>
8oz. Foam Bowl w/ Lid	ea	\$0.10			<input type="checkbox"/>

Item	Unit Size	Cost per Unit	No. of Units	Total Cost	Check Box
12oz. Foam Bowl w/ Lid	ea	\$0.10			<input type="checkbox"/>
12oz. Black Bowls	ea	\$0.30	250 ct	\$75.00	<input type="checkbox"/>
2oz. Portion Cup w/ Lid	ea	\$0.10			<input type="checkbox"/>
4oz. Portion Cup w/ Lid	ea	\$0.10			<input type="checkbox"/>
Dispenser Napkins	package	\$6.80			<input type="checkbox"/>
Sternos - 6 hr.	ea	\$3.00			<input type="checkbox"/>
Full Size Foil Pan	ea	\$1.50			<input type="checkbox"/>
Half Size Foil Pan	ea	\$0.80			<input type="checkbox"/>
Labor					
Cook 1	hourly	\$32.00			<input type="checkbox"/>
Cook 2	hourly	\$28.00			<input type="checkbox"/>
Baker	hourly	\$28.00			<input type="checkbox"/>
Pantry	hourly	\$25.00			<input type="checkbox"/>
Kitchen Utility Worker	hourly	\$22.00			<input type="checkbox"/>
On Call Utility Worker	hourly	\$20.00			<input type="checkbox"/>
Kitchen Facility Usage (Gas)					
1hr - 4 hrs	rate	\$135.00			<input type="checkbox"/>
4hrs - 8 hrs	rate	\$270.00			<input type="checkbox"/>

comment