



KAMEHAMEHA SCHOOLS®

REQUIRED DOCUMENTS  
Outreach Program Support Services  
2020-2021 Academic Year

### Kipona Required Document Checklist

- ✓ TADS Financial Assessment Form (**Deadline; September 30, 2019**)  
Birth parents must complete and submit a TADS Financial Assessment.
    - If married; complete information on one form.
    - If not, birth parents complete separate forms per household.
- Note:** New Students are required to complete the Admissions Process.

### Tax Filers:

- ✓ Filed signed 2018 1040 form
  - IRS Transcripts are acceptable
  - 1040X is not an acceptable replacement for 1040
- ✓ 2018 W2 Employer issued statements

### *If applicable:*

- ✓ Schedule C Profit or Loss from Business
  - Value listed on line 12 of Schedule 1 (Form 1040)
  - Proprietorship is listed on application.
- ✓ Schedule E Supplemental Income and Loss (pages 1 and 2)
  - Value listed on line 17 of Schedule 1 (Form 1040)
  - Corp/Partnership is listed on application
  - Real estate designated as rental
  - Royalties listed on application
  - Trust income listed on application
- ✓ Schedule F Profit or Loss from Farming
  - Value listed on line 18 of Schedule 1 (Form 1040)
  - Farm is listed on application

### Non Tax Filers:

- ✓ Verification of Non-Filing Form (notary not required)
  - Must meet specific IRS guidelines for non-filing.
- ✓ SNAP/Cash Benefits/TANF Benefits
  - If applicant indicated they receive food stamps, cash benefits or income supplement.
  - Current benefit history statement within 6 months of application date.

### *If applicable:*

- ✓ Court approved custody document
  - Birth parent indicated a legal custody agreement on application.
- ✓ Temporary Restraining Order
  - If applicant indicated a Temporary Restraining Order on application.
  - Ward of the State Documentation
  - If indicated Ward of State on application.