



KAMEHAMEHA SCHOOLS®

KAMEHAMEHA SCHOOLS MAUI
KA HUI PA‘AHANA (OPERATIONS DIVISION)

April 19, 2022

Aloha e Parents/Guardians:

A new bus registration must be submitted for bus service each school year. Requests for bus service will be processed on a first-come, first-served basis. The bus application can be accessed via the link provided in Infinite Campus thru May 31, 2022 or by using the following link (thru June 30, 2022):

<https://apps.ksbe.edu/forms/KSMBusApp/busconduct.php>.

Requests submitted after June 30, 2022 must be submitted using the 22-23 KSM Bus Registration Form available in the Forms and Resources section on the KS Maui website.

Bus transportation fees for the 2022-2023 SY:

Roundtrip	\$1,572
One-way	\$786

Bus registration deadline: June 17, 2022

Requests for bus service and changes received after the June 17 deadline will be processed on a space-available basis and are not guaranteed a seat on the bus.

- Bus transportation service will be available between campus and the following locations for the 2022-2023 school year: War Memorial Stadium, Kahului Shopping Center (pm only), Kīhei – Kenolio Recreation Center, Lāhainā Aquatic Center, Ha‘ikū Community Center, Makawao – Eddie Tam Park Complex Extension (behind Kalama Intermediate School), and Kula Park.
- Bus confirmation and information (bus assignment, bus schedule, etc.) will be sent to families in July. Participation is limited to one bus site. Deviations will be subject to prior approval and will be allowed for certain situations only.
- Bus fees will be charged to the student’s FACTS account according to the payment plan selected on the student’s Tuition Agreement. First payments for bus transportation will be due in August.
- Bus transportation for after school and athletic programs will be handled separately. Kahului Shopping Center is the only bus site available for the K-12 after school programs 4:45 pm bus and the high school athletics 6:30 pm bus. Additional information and availability of after school and athletics programs, including bus transportation, will be available from the respective campuses at a later date.

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Bus Transportation Guidelines
2022 – 2023

Students participating in the student transportation program must comply with the following conditions:

- ◆ Bus transportation is a privilege and all riders are expected to follow school rules, exhibit good manners and show respect for others. Parents/guardians are responsible for reviewing the student Code of Conduct and sharing this information with their student(s). Failure to comply may result in suspension from bus use, or loss of transportation privileges altogether.
- ◆ Participation is limited to a single site. Departure and return for participants will be from the same site only, except for the War Memorial Stadium (am)/Kahului Shopping Center (pm) route. Deviations will be subject to prior approval and will be allowed for certain situations only.
- ◆ Supervision is not provided at the bus sites. Parents/guardians are responsible for their student at the bus sites.
- ◆ Buses will depart the bus sites on schedule. Families will be responsible to transport their student to/from school if they arrive to the bus late. Do not attempt to stop the bus once it starts to depart. Please pick-up and drop off your student in a timely manner. Repeat offenders will be subject to disciplinary action.
- ◆ **Parking and set-up procedures must always be followed at the bus sites.** Refer to the bus site map that will be mailed with your bus confirmation, prior to the start of school, for more information. Please notify others that may be picking up/dropping off your student at the bus site of the procedures.
- ◆ Contact the Transportation office directly to discontinue bus transportation. Two business days are required for bus changes if accommodations can be made.
- ◆ A Release, Waiver and Indemnification Agreement for A&B Properties will be required for bus riders using the Kahului Shopping Center bus site, including the 4:45 pm and 6:30 pm buses.
- ◆ Emergency use of bus transportation will be available. The cost is \$5.00 per way, per day for students who are not already participating in the bus transportation program. Charges for emergency bus passes will be billed directly to the student's account and families will be billed through the FACTS tuition management system. Please note that students can use this service only if space is available. This is for emergency use only and the issuance of a pass will be at the discretion of the school. Emergency bus passes can be obtained from the main office at each campus.
- ◆ Kamehameha Schools contracts the bus transportation service with an outside vendor. Families will be financially responsible for damage to the bus or bus site. Students are expected to treat drivers and equipment with respect. This is required for participation.
- ◆ **NOTICE OF USE OF VIDEO AND AUDIO RECORDING DEVICES IN BUSES:** For the safety of the passengers and drivers, buses utilized by Kamehameha Schools may be equipped with video cameras that also record oral communications in the interior of the buses.

If you have questions, please feel free to contact the Transportation office at 572-3245.